

Avoiding "Free" Consulting

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How'd your meeting go?

It was awesome!

He asked a ton of questions.

I had answers for everything!





Is your prospect a client?

Unfortunately, no.

He's not responding to calls/emails.

Total radio silence!!!



Approach to selling

Pique a prospect's interest
 Avoid providing specific answers...
 Include a built-in next step

Agenda

- 1. Introductions
- Uncovering goals and priorities
 Identifying opportunities and intent

Typical introductions





Effective introductions

Focus on what your CLIENTS can expect from you...

Improving plan effectiveness Avoiding unnecessary risks

Reducing plan fees



Uncovering goals and priorities

Key is to identify the specific items that a plan sponsor is looking to...



Identifying opportunities

- You said <blank> was important to you.
- Would it surprise you if I told you that your plan <pick one below>:
 - 1. May not be firing on all cylinders
 - 2. May be assuming unnecessary risks
 - 3. May be paying more than is necessary

Determining intent



- Let's pretend that I can show you how to <blank>.
- Would that be enough to justify hiring us?
- Move on to another priority and your next "would it surprise you if...?"

Try this if you're pressed...

- Here's my concern
- If I tell you how to do something
- Before I understand whether you'd hire me to help you
- You could leave me standing at the alter



Know your next step

Example - Follow up meeting to go over a **Snapshot Report** for the prospect's plan

- 1. Assess key areas of fiduciary duties
- 2. Provide a list of top priorities
- 3. Include a list of services and fees

Overview of Services

Prepared for:







Snapshot Assessment



Plan Governance Items

Oversight and Workflows

Disclosures and Notices

Investment Fees and Charges

Recordkeeping Fees

QDIA / Target Date Funds

Legacy Annuity Balances

Core Fund Lineup

Positive Findings Areas for Consideration Areas for Concern



Top Five Priorities

1. Review plan governance items that outline fiduciary processes and responsibilities

- Board resolution delegating plan responsibilities to a retirement committee
- Committee charter outlining the roles and responsibilities of the retirement committee
- Investment policy statement outlining fund selection, monitoring and replacement criteria

2. Conduct a fee audit to reduce recordkeeping fees by 40+%

- TIAA's current revenues/fees ~\$97,520 (\$42.4M x 0.23%)
- Est. annual fee savings ~\$42,400/year (\$42.4M x 0.13%) [43% reduction]

3. Move Frozen TIAA Access Funds to Cheaper Share Classes and immediately reduce investment fees by 0.45%

- Current share class is T4 which charges revenue sharing of 0.70%
- Plans with assets nearing \$50M can move to T2 which charges revenue sharing of 0.25%

4. Switch to custom target portfolios – 58% of contributions go to TDFs

- Reduced risks
 Added security
- Better outcomes
 Enhanced income
- 5. Assist participants with transferring their frozen annuity balances to the plan's best-in-class lineup
 - \$28.7M (68% of plan assets) are in annuity balances
 - 16 out of 22 are either high cost or low scoring.

List of Services

PLAN SPONSOR FIDUCIARY SUPPORT SERVICES

- Plan Governance Documents Board Resolution, Fiduciary Acknowledgements and Committee Charter
- ☑ ERISA Fiduciary Calendar and Plan Management Fiduciary Diagnostic[™]
- Solution Fiduciary Compliance Reviews to Document Completion of Plan Management Responsibilities
- ERISA 404(c) and 404(a) fiduciary guidance
- ☑ Fiduciary Training and Education
- Plan and Benefit Design Evaluations
- Annual Fee and Expense Analysis vs. Industry Averages
- Annual Participant Demographics Review
- Annual Participant Education Initiatives
- Regulatory/Legislative Updates and Case Law Interpretation
- Monthly Plan Sponsor Newsletter
- Virtual Fiduciary File to Organize and Store Plan Documents

PROVIDER ANALYSIS AND FEE BENCHMARKING SERVICES

- Competitive Analysis of Provider Services, Investments and Costs of Incumbent and Top 4 Bidding Providers
- Comparisons of Fees and Revenues for Recordkeeping Related Services, Investment Management Related Services, Per Item Administrative Fees and Transactional Fees
- Evaluation of Administrative, Recordkeeping, Compliance, Technology, Investment Management, and Employee Communications Services
- Investment Quality Comparisons for All Bidding Providers
- Negotiation of Incumbent's Fees and Revenues, Plan Lineup Changes and Service Commitments
- Assistance with Reviewing and Selecting an Appropriate Method for Allocating Plan Fees/Credits among Participants
- ☑ Assistance with Selecting, Coordinating, and Reviewing Service Provider Finalist Presentations
- Meeting Minutes to Document Discussions and Actions
- Review or Implement Non-Qualified Plan

PLAN SPONSOR INVESTMENT ADVISORY SERVICES

- $\ensuremath{\boxtimes}$ Serve as Fiduciary to the Plan
- Investment Structure Evaluation and Ongoing Review
- \boxtimes $\;$ Fee Structure Evaluation and Ongoing Review
- Investment Policy Statement Development and Management
- Review and Analysis of Existing Managers / Mutual Funds
- ☑ Target Date Fund / QDIA Suitability Review and Selection
- Short-term Cash Alternatives Review and Selection
- □ Serve as Fiduciary to Custom Asset Allocation Models/TDFs
- Investment Manager / Mutual Fund Searches
- Investment Manager / Mutual Fund Monitoring
- Quarterly Performance Reporting and Review
- Quarterly Meeting Summaries / Minutes to Document Committee Discussions and Actions

PLAN PARTICIPANT INVESTMENT ADVISORY SERVICES

- 800 Phone Line Participant Financial Planning Support
- ☑ On-site One-on-One Education/Advice Meetings
- On-site Group Education/Advice Meetings
- □ WellCents[™] Program

ADVISORY FEE FOR IN SCOPE WORK

\$40,000 / annual fee billed quarterly.

Includes quarterly investment reviews, ongoing fiduciary support services, recordkeeper RFP every 3 years, and education on the same day as the committee meetings.

ADDITIONAL SERVICES

Serve as a fiduciary to custom asset allocation models

WellCents[™] financial wellness platform

Retirement Adjacent Services



